Joshua Huckabee
[redacted]
Newburgh, NY 12550

RE: FOIL Reference #2026-00936
Town Clerk, Flock Safety ALPR contract, payments, deployment, configuration, and data-access records

RE: Pursuant to Article 6 of the Public Officers Law, I request records concerning the Town's Flock Safety ALPR system, March 1, 2024 to present, in nine categories:

(1) sole-source and procurement records including any written sole-source determination and GML § 103 compliance;
(2) all order forms, purchase orders, amendments, and any section 11.7 Special Terms;
(3) the first camera installation and validation date and all renewal records;
(4) all invoices and payment records;
(5) the Deployment Plan under section 10.2, device location lists, and installation permits;
(6) system configuration records including which features are enabled, network sharing settings, Transparency Portal status, and the criteria and count for any privacy opt-out list;
(7) records of data access: all records identifying any federal, state, county, municipal, or non-governmental agency or entity that has requested or obtained access to Town data, including the approved requests retained under Policy 424.7(c) and the access records described in Policy 424.6(a) - expressly excluding any plate data, images, or information identifying any vehicle or person;
(8) Policy 424 as in effect on March 25, 2024, its full revision history and effective dates, and the retention schedule referenced in 424.5;
(9) Town Board resolutions after March 25, 2024 referencing this system, and any grant or no-cost trial agreements.

Please provide records electronically per § 87(5), certify non-possession per § 89(3)(a) where applicable, and for any denial state the specific exemption per record and advise of appeal rights per § 89(4)(a).

FREEDOM OF INFORMATION - ACKNOWLEDGEMENT LETTER

08/21/2026

Dear Joshua Huckabee:

Your FOIL request dated 08/21/2026 was received by the Town of Newburgh on 08/21/2026. The request is being reviewed and we anticipate you will be contacted regarding your request no later than 09/18/2026.

Access to the records, in whole or part, will be determined in accordance with Article 89 section 5 of the Freedom of Information Law.

Once the research has been completed and the requested documents are made available to the Town Clerk's office, we in turn will forward the information via email. However, some information requested, such as full property inspections or property survey's, are too large to be sent by email and will need to be reviewed or picked up in person at the Town Clerk's office. Pursuant to FOIL, a fee of $.25 per page for photocopies not exceeding 9'x14' will be charged. All other fees will be based on the material requested. You may make an appointment to view the records prior to copying to avoid cumbersome fees.

Thank you in advance for your cooperation. If you have any questions, or require further information, please do not hesitate to contact us.